



Attention Third and Sixth Grade Parents!

The NCPE is publishing booklets for the Grandview 3rd grade and Gould 6th graduation ceremonies. Parents and family members, support the NCPE and send a message to your graduate which will appear in the booklet! Your generous donation allows you to give back to the school that gave so much to the children.

The new NCPE website is up and running! The instructions below will guide you on how to create your account on the new website, complete required forms, and purchase a message. Please visit <https://ncpe.membershiptoolkit.com> to purchase a message Graduation Booklet by **May 21**. Please note that graduation messages can only be purchased online through our new website.

Here's what you need to do:

- Go to <https://ncpe.membershiptoolkit.com>
- Click on the **Log In** button or the Registration button.
- Select "**Create Account**" and fill in the name, email, and password information.
- Click "**verify my email**" and then check your email for a link to complete the process. The link expires in 2 hours. If you do not receive the email, check your spam or junk folders.
- Once you have verified your email address, **log back in and finish the registration process.**

Create account

1 — Complete this form
2 — We will send you an email
3 — Click the link in the email message to verify your email address and complete the process. The link expires in 2 hours. If you do not receive the email in the next few minutes, check the spam or junk folders in your email software.

You will use this email address to log in to your account.

First name
First

Last name
Last

Email address
name@domain.com

Your account will be your email address. You must have access to this account to complete this process.

Password

Retype password

cancel verify my email

Membership TOOL KIT

1. Complete the **Parent/Family and Student Information** forms.
2. Complete the **Directory/Publish Preferences.**
3. Once these forms are complete, you will be presented with the form to purchase a message in the 3rd or 6th Grade Graduation Booklet when you click on My Forms/Paperwork under My Account.

PTA WEBSITE

Membership TOOL KIT

Home Our PTA Programs/Events Fundraising Volunteer My Account Try This!

Select Language

Powered by: Google Translate

Upcoming Events

Thursday, August 4
PTA Meeting

WELCOME TO OUR ONLINE REGISTRATION!

All purchases can be made using a credit card or debit card.

Parent and Student Information (hide)

Family Information (start here!)

Once the Primary Account is set up, the **Primary User can "invite" another parent or guardian** to access his/her account. This allows the Secondary User to have his/her own login information, but still have access to the family account.

Questions? - Please don't hesitate to contact Stacey Gold at staceygold1@gmail.com (website questions), Jodi Price at jprice922@yahoo.com (3rd grade booklet) or Erica Lieberman at ejtlieberman@optonline.net (6th grade booklet)